

**Subject:** Re: Request Copy of BTRC - Hollywood Media District Property Owners Association  
**From:** Lisa Schechter  
**Date:** 05/11/2016 12:08 PM  
**To:** Ela Vallejo  
**CC:** Claire Bartels <claire.bartels@lacity.org>, Jim Omahen <jim@mediadistrict.org>, <elizabeth.salumbides@lacity.org>

Dear Ela:

Thank you so much for your assistance. As of 12 noon today, I have not heard back from Elizabeth and I do not have a contact number for her. Can you please follow up with Elizabeth and ask her to reach out to me. What our office has on file is an exemption letter which I have attached for your reference – Is that the BTRC? It does not appear to be but I am going to defer to you.

Thanks again.

Lisa Schechter  
Executive Director  
Hollywood Media District BID  
1040 N. Las Palmas Avenue  
Hollywood, CA 90038  
(323)860-0025 Direct  
(323)860-0026 Fax

[MediaDistrict.org](http://MediaDistrict.org)

---

**From:** Ela Vallejo <ela.vallejo@lacity.org>  
**Date:** Wednesday, May 11, 2016 at 8:13 AM  
**To:** Lisa Schechter <lisa@mediadistrict.org>  
**Cc:** Claire Bartels <claire.bartels@lacity.org>  
**Subject:** Re: Request Copy of BTRC - Hollywood Media District Property Owners Association

Good morning Lisa,

Elizabeth Salumbides will contact you this morning to provide you a copy of the BTRC. If you don't hear from Elizabeth by 10 a.m., please let me know. Thank you.

On Tue, May 10, 2016 at 6:24 PM, Claire Bartels <claire.bartels@lacity.org> wrote:

Hi Lisa,

Congratulations to you! I'm so glad to hear where you are and hope you're enjoying your new role at the BID.

I'm copying my assistant, Ela Vallejo, as she will know how to assist you with confirming your BTRC status and working with you to obtain a copy (I believe there is a very nominal fee to reproduce but you're in good hands with Ela!).

Please stay in touch and again, congrats!

Claire

**Claire Bartels**  
General Manager  
Office of Finance  
City of Los Angeles  
(213) 978-1774  
[Claire.Bartels@lacity.org](mailto:Claire.Bartels@lacity.org)

On Tue, May 10, 2016 at 5:26 PM, Lisa Schechter <lisa@mediadistrict.org> wrote:

Dear Claire:

Congratulations on your new position as Treasurer! Wow... I am now the Executive Director for the Hollywood Media BID and I wanted to make sure that the BID has a BTRC with the City of Los Angeles. I am sure that it does however I would like to request a copy for my records and update the necessary information just to be sure. We currently have a contract with the City to #C-125070, but I cannot find it in those documents and I do not have access to the city employee intranet so I have to ask for your help.

Thanks again for your assistance.

Regards,

Lisa Schechter  
Executive Director  
Hollywood Media District BID  
1040 N. Las Palmas Avenue  
Hollywood, CA 90038  
[\(323\)860-0025](tel:(323)860-0025) Direct  
[\(323\)860-0026](tel:(323)860-0026) Fax

[MediaDistrict.org](http://MediaDistrict.org)

--

Ela C. Vallejo  
Executive Administrative Assistant III  
Office of Finance  
(213) 978-1774  
(213) 978-1780 Fax  
[ela.vallejo@lacity.org](mailto:ela.vallejo@lacity.org)  
Website: [finance.lacity.org](http://finance.lacity.org)



- [Attachments-75/HMD, LA City Business Tax exempt.pdf](#)